

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 2/5/2013	(3) CONTACT/PHONE Douglas A. Rion, County Surveyor (805) 781-5265	
(4) SUBJECT Request to approve Amendment No. 1 to extend the term of the contract set to expire February 7, 2013 for no later than April 8, 2013 the contract for professional land surveying services with JoAnn Head Land Surveying. The survey is for perpetuating subdivision boundaries and survey monuments in the community of Oceano. .			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board approve the attached Amendment No. 1 to the current contract with JoAnn Head Land Surveying and direct the Chairperson to sign the amendment to the contract.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)  N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP No	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date 8/7/12; Item #13	
(17) ADMINISTRATIVE OFFICE REVIEW  Nikki J. Schmidt			
(18) SUPERVISOR DISTRICT(S) District 4 -			

Reference: 13FEB05-C-4

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works  
Douglas A. Rion, County Surveyor

VIA: Dave Flynn, Deputy Director of Public Works

DATE: 2/5/2013

SUBJECT: Request to approve Amendment No. 1 to extend the term of the contract set to expire February 7, 2013 for no later than April 8, 2013 the contract for professional land surveying services with JoAnn Head Land Surveying. The survey is for perpetuating subdivision boundaries and survey monuments in the community of Oceano.

## **RECOMMENDATION**

It is our recommendation that your Honorable Board approve the attached Amendment No. 1 to the current contract with JoAnn Head Land Surveying and direct the Chairperson to sign the amendment to the contract.

## **DISCUSSION**

A professional services contract in the amount of \$63,000, with JoAnn Head Land Surveying (Contractor), was approved by your Board on August 7, 2012, and is set to expire February 7, 2013. The contractor has submitted a request by letter dated January 7, 2013, for a 60 day time extension, due to an unforeseen increase in workload, to complete the project. The terms of said contract require any amendments to be approved by your Board. The amended agreement would extend the contract termination date until April 8, 2013. No other amendments to the contract are being requested.

The services provided under this agreement are to perpetuate the subdivision boundaries and survey monuments within the community of Oceano.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel has approved the amendment to the contract as to legal form and effect.

## **FINANCIAL CONSIDERATIONS**

There are no financial considerations related to the recommended action. The project is funded under the Survey Monument Preservation Trust Fund.

## **RESULTS**

Approval of the recommended action will extend the time provided for the completion of the project. Services rendered will provide enhanced survey monumentation for the town of Oceano contributing to a well governed community.

File: 770.131.01

Reference: 13FEB05-C-4

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### **ATTACHMENTS**

1. Amendment No. 1 to Contract for Professional Land Surveying Services within the Community of Oceano
2. Letter from JoAnn Head Land Surveying